Sample — placeholder details

Your Caterers

Kitchen: Kharadi, Pune, Maharashtra 411014
GSTIN: 27ABCDE1234F1Z5
FSSAI: 1xxxxxxxxxxxx

TAX INVOICE

Original for recipient

BILL TO

Client name
Event: Engagement ceremony, 24-10-2026
Venue: Community hall, Pune

Invoice no.	CT/2026-27/0049
Date	26-10-2026
Place of supply	Maharashtra (27)
Guests	150

#	ITEM	SAC	QTY	RATE	GST	AMOUNT
1	Veg dinner buffet	996334	150 Plate	450.00	5%	67,500.00
2	Welcome drinks and snacks counter	996334	150 Plate	90.00	5%	13,500.00

Outdoor catering at a venue that is not a "specified premises": GST at 5% without input tax credit.
50% advance received on 10-10-2026.

Taxable value	81,000.00
CGST 2.5% + SGST 2.5%	4,050.00
Total	**₹85,050.00**

For Your Business Name — Authorised signatory

Free template from Zap Invoice. Fill it online: zapinvoice.in/formats/catering-bill-format

Blank format — print and fill in

YOUR BUSINESS NAME, ADDRESS, GSTIN

TAX INVOICE

Original for recipient

BILL TO

Invoice no. _____
Date _____
Place of supply _____
Guests _____

#	ITEM	SAC	QTY	RATE	GST	AMOUNT
1						
2						
3						
4						
5						
6						
7						
8						

NOTES / TERMS

Taxable value
CGST
SGST

Total

Signature

Free template from Zap Invoice. Fill it online: zapinvoice.in/formats/catering-bill-format